

# **NEWBURGH VOLUNTEER FAIR APPLICATION**

**Submission Deadline: April 5, 2013**

*Please complete all the information.*

Organization: \_\_\_\_\_

Contact: \_\_\_\_\_ Contact Title: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Organization/Purpose/Mission \_\_\_\_\_

Location of Service \_\_\_\_\_

How many organization members to you expect to attend/work this event? \_\_\_\_\_

Please check all that apply:

\_\_\_\_\_ We are seeking High School students to volunteer.

\_\_\_\_\_ We are seeking adults and seniors to volunteer.

\_\_\_\_\_ We coordinate volunteers and can provide work teams to others.

Do you have access to mailing lists to promote this event to potential volunteers? (Y) (N)

***There will be a mandatory brief orientation meeting for all organizations participating on Thursday, April 18<sup>th</sup> at 3pm. Additional details to be sent separately.***

***You will be provided with an 8' table and two chairs. Please remember that not all tables will be in the shade, and no electricity will be provided to tables. We ask that if you commit to this event, that you are set up by 11am, and staff the table until 3pm. Set up begins at 10am, and breakdown must be completed by 4:30pm. Please contact Elyse Goldberg at 845-562-1195 if you have additional needs/requests.***

Please return completed form to:

Washington's Headquarters State Historic Site

PO Box 1783

Newburgh, New York 12550

FAX 845-561-1789

elyse.goldberg@parks.ny.gov