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MICHAELROSENFELDART.COM

REQUEST for PHOTOGRAPHIC MATERIALS and PERMISSION TO REPRODUCE

Please provide a written description of your project and submit with this form. Use a separate form per item requested. Mail or fax completed forms and project descriptions to Michael Rosenfeld Gallery. Do not send any payment until you receive an invoice.

Name/Title: _____

Company name: _____

Address: _____

City: _____ State/Province: _____ Zip Code: _____ Country: _____

Phone: _____ Fax: _____ E-mail: _____

Materials needed by: _____

ITEM REQUESTED

Artist: _____

Title, date: _____

_____ 35mm color slide _____ 4" x 5" color transparency _____ high-resolution digital file
(specify size required)

INTENDED USE

Commercial / Non-Profit / Educational

Book (____fiction ____nonfiction) / **Ebook** / Magazine / Exhibition Catalog / Dissertation / Textbook /

Lecture / Film / Internet / Other Use: _____

Publisher: _____

Author: _____

Title: _____

Expected date of publication: _____ Quantity: _____

Placement: _____cover _____interior _____book jacket

Size: _____full page _____1/2 page _____1/4 page _____1/8 page

color_____ black & white_____

Please check one:

____North American English Language Rights, one-time use, non-exclusive

____Worldwide English Language Rights, one-time use, non-exclusive

____Worldwide Second Language Rights, one-time use, non-exclusive (specify language: _____)

Michael Rosenfeld Gallery can provide either high-resolution digital images or quality professional 4x5 transparencies. All inquiries are individually evaluated and will be responded to in approximately 7-14 business days. If your request is time sensitive, please specify your project deadline on the form where indicated.

SHIPPING AND HANDLING

Applicant will be responsible for all shipping/ mailing charges, both to and from Michael Rosenfeld Gallery. Shipping charges are \$15.00 per item, or, you may provide a Federal Express account number. Digital files will be e-mailed.

Federal Express Account Number: _____

PLEASE NOTE: In many cases, Michael Rosenfeld Gallery only controls the physical rights to the material requested. The applicant is responsible for contacting the copyright holder and securing permission to reproduce the image. Michael Rosenfeld Gallery will NOT contact the copyright holder on your behalf unless the copyright holder is exclusively represented by Michael Rosenfeld Gallery.